

Program - Class application for
Northern Colorado Artist Community

Date_____

NAME _____

EMAIL_____PHONE_____

- 80% facilitator / 20% SPLIT WITH NOCOAC for class fee only (doesn't include material costs)
 - Facilitator will pay NOCOAC within a week after their scheduled class
- Facilitator responsible for materials
- NOCOAC space has tables and drop cloths
- Cancellation Policy: 48 hour notice is needed. Notice must be given to the gallery. You are responsible in contacting participants to inform them of the cancellation.

PROGRAM

TITLE OF PROGRAM _____

PROPOSED DATE _____PROPOSED TIME_____

PROGRAM DESCRIPTION_____

PROGRAM COST: _____ MATERIAL COST/STUDENT: _____

PROGRAM MINIMUM AND MAXIMUM _____

Facilitator is responsible for the collection of payment, not the gallery.

How do participants contact you for payment? _____

BOARD ONLY — Date _____

☐

Approved

☐

NOT Approved

Once approved, if you want us to help market your class you must email the following at least 1 month in advance to Candi (candi@4r.com)

- Photos of completed project
- Short bio
- Any preparation instructions

You can also contact Sue Sutton (ssdeejay@comcast.net), Pirate Radio, for a free interview promoting your class/program.